

BORDER TRUST

Border Trust Community Foundation is the local catalyst for positive change.

We connect the generosity of donors with the ideas and creativity of our community groups and not-for-profit organisations, funding projects and initiatives that build our community's capacity to cope with disruption and create positive change, now and into the future.

We are building a generous, connected, resilient community.

Our region includes six local government areas that cross the Victorian and NSW border which have been significantly impacted by fires, floods and droughts – Albury, Federation, Indigo, Greater Hume, Towong and Wodonga.

We activate the power of giving for lasting impact across our region.

Since 2005, Border Trust has distributed over \$3.9 million to local projects and initiatives enhancing community resilience and making our region a more connected and inclusive place for everyone.

Border Trust provides donors with multiple giving options to help meet the needs of our community, now and in the future. These donations are retained as capital to build a perpetual and substantial fund for charitable purposes, with the income from this capital used to make local community grants.

Our focus is:

Local

Border Trust is 100% place-based and focused on building community capacity in the border region. We take an evidence-based approach, and we understand our communities, businesses and landscapes, as well as what they need to reach their potential.

Generous

Border Trust activates and celebrates a culture of giving and generosity across the Border region. We are inspired by the kindness, care and altruism that motivates the gifts of time, money, energy and ideas that make our region a better place for everyone.

Connected

Border Trust creates the connections that drive and sustain positive change. We are the conduit that links the possibility provided by our donors and philanthropic partners, with the practice of grassroots change provided by our grant recipients.

You can learn more via www.bordertrust.org.au

THE PROJECT

Border Trust is seeking Expressions of Interest (EOI) from information technology experts to provide holistic data management and security activities.

For Border Trust to successfully deliver outcomes for our organisation and the people of our region, we must ensure we have solid foundations on which to operate. This includes ensuring our data management and security protocols and practices are current, fit for purpose, efficient, and reflect the size and scale of our organisation.

CURRENT STATUS

Border Trust's operations include five part-time staff and eight volunteer Board members.

We currently operate:

- Five laptops and screens
- Multi-function printer
- Four desk-top phones, one landline and three mobile phone numbers
- NBN link, modem, local network and WiFi
- Salesforce
- Microsoft 365 – utilising Outlook, Teams, SharePoint and One Drive. One Note and Microsoft Projects may be implemented in the future
- Mailchimp
- Dropbox (to be decommissioned)
- One domain
- Website, Facebook, Instagram and LinkedIn

THE SCOPE

Border Trust is looking for a collaborative, local service provider.

We require:

- A support model that is cost-effective, responsive and reflects current best practice
- A holistic and strategic assessment of needs over time matched to practical implementation, operations and maintenance
- Maintenance of admin consoles and documentation to ensure Border Trust ownership of all platforms and setup IP
- Guidance on how to best use our IT platforms and applications, in particular, Microsoft 365 products

An initial onboarding process would be held to identify any immediate improvements required. A program of ongoing support and maintenance of our systems would follow.

We expect to enter into an initial 12-month service agreement with the option for contract renewal following a review of overall requirements.

OUR ASK

We'd welcome a high-level proposal outlining your:

- Organisation and expertise
- Approach and key activities
- Indicative costs and fee structure
- Two professional references

EOI closing date: Thursday, 7 September 2023

For further information or to clarify our requirements, please contact:

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Community Foundation for Albury Wodonga Region (t/as Border Trust)
ABN 34 111 519 012 Trustee and
ABN 11 064 494 169 DGR Trust

Trustee for Towong Community Bushfire Disaster Relief Fund
ABN 64 221 473 179