

## GIVE500 COLLECTIVE GIVING GRANT 2023

### General Information for Grant Seekers

#### About Give500

Give500 is an initiative of Border Trust, your local Community Foundation. It is a starting point for like-minded individuals and groups to pool their donations, support their community and experience the grant-making process first-hand. Donors are invited to Give500 gatherings and the end of year Pitch Night to hear from the shortlisted applicants and to cast their vote. Every \$500 donated = 1 donor vote. It's a connected and collective way of giving and is about so much more than the money!

#### The Give500 Grant

The amount of the Give500 grant is determined by the number of donors who contribute each year. 60% of all funds raised are allocated to support important community initiatives with the remaining 40% held in the Give500 Named Sub Fund to build a sustainable foundation, support additional charitable granting and build a perpetual fund for community benefit.

**The Give500 2023 Grant is \$18,000 with our two runners-up to take home \$4,000 each.**

Applications to the 2023 Give500 grant program will be shortlisted to three outstanding projects by the Give500 Committee, with the successful recipient to be voted by donors at the Pitch Night on 15<sup>th</sup> November 2023. The three shortlisted organisations will be offered pitch training, work with Border Trust to prepare a Pitch video and present in-person at the Pitch Night.

#### What we offer you

All grant applicants will be offered a chance to participate in our free workshops:

1. Grant Preparation & Writing - Tuesday 1<sup>st</sup> August, 2023
2. Prepare your Pitch - Tuesday 22<sup>nd</sup> August, 2023
3. Practice your Pitch - Tuesday 26<sup>th</sup> September, 2023

#### Give500 Ambassadors

Give500 provides a unique opportunity for donors to have a first-hand introduction to community organisations who work tirelessly to improve the lives of locals. As the number of donors grows, so too does the grant allocation: this is why it is so important for our Give500 grant recipients to become program Ambassadors.

Giving it your all in your video presentation and at the Pitch Night will help donors to better understand and connect with the work you do. Coming along to our 2 annual Give500 2024 gatherings and providing an update on your program, not only builds the campaign for those who follow, but allows donors to *see and feel* that they have been a part of something special.

Give500 is different to our other grant programs, so please read the guidelines before applying.

*Should you require any further information or would like to discuss your project or eligibility prior to applying, please contact Glenys on 0447 684 506 or [glenysa@bordertrust.org.au](mailto:glenysa@bordertrust.org.au)*

## Aims of the Give500 2023 Grant

The Give500 2023 grant will support **community wellbeing** by providing an \$18,000 grant for a program, event or campaign that:

- Promotes social cohesion, reduce social isolation and connect people to their local community;
- Provides support to community members experiencing disadvantage and distress;
- Promotes healthy living.

## Key Dates

- Grant round opens Friday 7<sup>th</sup> July and closes 12noon Friday 11<sup>th</sup> August 2023
- Short listed projects will be advised by 15<sup>th</sup> September 2023
- Video presentations developed with shortlisted organisations by Border Trust 2<sup>nd</sup> – 10<sup>th</sup> October 2023
- Free Grant Writing & Pitching Workshops 1<sup>st</sup> August, 22<sup>nd</sup> August and 26<sup>th</sup> September 2023
- Pitch & Vote Night Wednesday 15<sup>th</sup> November 2023
- Projects are funded for a one-year time frame unless otherwise agreed with Border Trust.

## To be eligible, your organisation must

- Be a not-for-profit community-based organisation which functions for charitable purposes
  - Operate for the benefit of communities within the Albury Wodonga Region, being the LGA's of Albury, Federation, Greater Hume, Indigo, Towong and Wodonga
  - Have a registered ABN or Incorporated Association Number
  - Meet any other specific eligibility requirements as noted
- Please Note:
- Organisations with, and without, Deductible Gift Recipient (DGR Item 1) status are invited to apply
  - Registration with the Australian Charities and Not-for-Profit Commission (ACNC) is strongly preferred.

## What we are most likely to fund

- Activity which has ongoing benefit to the community
- Projects which encourage partnerships
- Projects that clearly identify community support.

## What we are less likely to fund

- Capital works
- Ongoing salaries
- Projects in successive years.

## What we do not fund

- Recreational or commercial sporting activities
- Projects for private benefit or individuals
- Activities or events that have already taken place
- Please note: The encouragement or advancement of sport, recreation and social activities is not considered a charitable activity by the Australian Taxation Office. Therefore, applications from sporting organisations need to clearly demonstrate a benefit to the wider community and should indicate which other local organisations are involved.

## If your organisation is selected to the shortlist

- You will be asked to confirm your capacity to participate in the video production
- Videos will be produced by Border Trust with your nominated representative/s between the 2<sup>nd</sup> and 10<sup>th</sup> October, 2023
- We'll offer all shortlisted organisations one on one support to help you prepare your Pitch
- The video will be available for your organisation to use following the Pitch Night
- You will be asked to nominate a suitable representative to present in person at the Pitch Night at the Atura, Albury on Wednesday 15<sup>th</sup> November from 5.30pm

- Border Trust will showcase you, your organisation and your project through the Pitch Night
- We'll provide introductions to potential donors on the night and through social media
- Your organisation will be asked to become a Give500 Ambassador

### Successful grant recipients will be required to

- Meet the terms and conditions under the Grant Agreement
- Acknowledge the support from Border Trust and Give500 in all printed material and publicity regarding the funded project, and
- Provide progress reports and a satisfactory acquittal as outlined in the Grant Agreement.

### Successful grant recipients will be requested to

- Become a Give500 Ambassador and be available for media and website purposes as requested
- Attend Give500 2024 functions and events to connect donors to your organisation, your project and the Give500 campaign
- Promote and support Border Trust where possible and stay connected with our activities.

### Application Process

#### ALL applications are to be submitted electronically

- Online application form is available on the Border Trust website at [https://www.bordertrust.org.au/granting/give500-grant/Give500 Grant – Border Trust](https://www.bordertrust.org.au/granting/give500-grant/Give500%20Grant%20-%20Border%20Trust)
- All questions listed on the Application must be completed
- We recommend preparing your questions in a word document ready to copy and paste into the online application platform (all questions are listed on page 4 below)
- The online application platform enables you to save your content as you move through the document.  
*Note: notifications to your email address from the online platform may automatically go to your junk mail folder. If you have difficulty saving or submitting your online application, check your junk mail folder for instructions from the platform*
- The declaration must be acknowledged by the head of the Organisation, being Chief Executive Officer, or equivalent representative

### How your application will be considered

- Receipt of your application will be acknowledged via email within 7 days of closing date
- The Give500 Grant Committee will be made up of members of Border Trust and Give500 Donors. They will meet to consider all applications and select a short list of three applicants who will present their projects at the Pitch Night. Donors to the Give500 Collective Giving Campaign will vote on the night for the winning project
- You may be contacted to provide further information prior to the Give500 Grant Committee meeting
- *Please note that it is not considered appropriate to lobby members of Border Trust or the Grant Committee personally in relation to your application.*

Border Trust and the Give500 campaign will unfortunately not be in a position to fund every application it receives. It is important to state that an unsuccessful application does not reflect the value of the project, and that many very worthwhile projects may not receive funding. Border Trust will be pleased to discuss other options that may be available to you in this regard.

### How we will let you know the outcome of your application

All applicants will be notified via email of the outcome of their application by no later than 19 September 2023.

#### More Information:

Glenys Atkins

Community Engagement + Impact

Border Trust, Community Foundation for Albury Wodonga Region

[glenysa@bordertrust.org.au](mailto:glenysa@bordertrust.org.au) or 0447 684 506

[www.bordertrust.org.au](http://www.bordertrust.org.au)

## Online Application Content

To assist you in submitting your online application, the following is a summary of the questions you will be required to complete. We recommend preparing the content in a word document ready to cut and paste into the online application platform.

### SECTION ONE – ORGANISATION DETAILS

Name of Organisation

Main Activity of Organisation

Location Address & Mail Address

Website

Head of Organisation (CEO or equivalent) Name / Title / Mobile / Email

Project Manager (if different to Head of Organisation) Name / Position / Mobile / Email

ABN

Evidence of: DGR (Deductible Gift Recipients) Item 1 Charitable Organisation Status / ITEC (Income Tax Exempt) Status / ACNC Registration (Australian Charities & Not For Profit Commission)

Audit / Auditor Details and/or Financial records for most recent financial year

Committee (Office Bearers Only) Position Held / Name / Mobile / Email

Organisation's location

Which region/s will beneficiaries of your project come from

Referee/s - Organisation Name / Contact Person / Contact Details

Funding Received - provide details of any other funding received for this project .

### SECTION TWO – PROJECT DETAILS

PROJECT NAME

Funding Amount Requested \$

WHAT DOES YOUR ORGANISATION DO? An overview focusing on the activities and programs you deliver.

PROJECT DESCRIPTION - Summary of your project.

WHY DOES THIS WORK NEED TO BE DONE? The specific issue or need you want to address. How have you identified the issue / need?

WHO HAVE YOU CONSULTED WITH? Who, within the beneficiary community, have you consulted with to ensure this application is a community priority? It is recommended you provide letters of support as part of the application.

WHAT WILL YOU DO? Include specific activities that will take place, when they will occur and where they will take place.

WHO WILL BENEFIT? The specific target population that will participate in and/or benefit from this project, including number of people, age, gender, region and other demographics.

TIME FRAME? When will the project commence? What is the anticipated time frame of the project?

EXPENDITURE - What specifically within the project will this grant be used for?

PROJECT BUDGET (attach relevant documentation & template provided).

WHAT ARE THE EXPECTED OUTCOMES? Outcomes are the effects on participants/beneficiaries from their involvement in the project. What do you want to achieve with the project?

HOW WILL YOU MEASURE THE PROGRAM'S SUCCESS? Outline measures of success for the project

PROJECT SUSTAINABILITY - How will the project be sustained following the funding period?

EVALUATION & ACQUITTAL OF THE PROJECT – how will you evaluate the project?