BORDER TRUST COMMUNITY GRANT PROGRAM 2023

GENERAL INFORMATION FOR GRANT APPLICANTS

Border Trust, together with our granting partners, invites submissions from not-for-profit, community organisations seeking to deliver community-based projects within the Albury Wodonga Region.

We welcome partnerships and encourage applicants to seek funds from a range of sources.

Should you require any further information or would like to discuss your project or eligibility prior to applying, please contact Border Trust on 0485 585 185 or grants@bordertrust.org.au

Key Dates

- Grant round opens 1st March 2023 and close 5pm Sunday 3 April 2023
- Applicants notified of the outcome of their application by no later than 13 May 2023
- Grants will be awarded at Border Trust's Annual Showcase event *the BigGIVE*, on Thursday 26th May 5.30pm for projects commencing from 1st June 2023
- Projects are funded for a one-year time frame unless otherwise agreed with Border Trust.

Applications

ALL applications are to be submitted electronically
- Online application form is available on the Border Trust website at https://www.bordertrust.org.au/granting/community/
- All questions listed on the Application must be completed
- We recommend preparing your questions in a word document ready to cut and paste into the online application platform (all questions are listed on page 5)
- The online application platform enables you to save your content as you move through the document. Note: notifications to your email address from the online platform may automatically go to your junk mail folder. If you have difficulty saving or submitting your online application, check your junk mail folder for instructions from the platform
- The declaration must be acknowledged by the head of the Organization, being Chief Executive Officer, or equivalent representative
- **Please note:** The encouragement or advancement of sport, recreation and social activities is not considered a charitable activity by the Australian Taxation Office. Therefore, applications from sporting organisations need to clearly demonstrate a benefit to the wider community and should indicate which other local organisations are involved.

What We Are Most Likely to Fund

- Activity which has ongoing benefit to the community
- Projects which encourage partnerships
- Innovative undertakings
- Projects which are in keeping with the mission and aims of Border Trust and those of our granting partners.

What We Are Less Likely to Fund

- Capital works
- Ongoing salaries
- Projects in successive years.

What We Do Not Fund

- Recreational or commercial sporting activities
- Projects for private benefit or individuals
- Activities or events that have commenced or already taken place.

If Successful, Your Organisation Will Be Required To

- Meet the terms and conditions under the Grant Agreement
- Acknowledge the support from Border Trust and grant partner/s in all printed material and publicity regarding the funded project, and
- Provide progress reports and a satisfactory acquittal as outlined in Grant Agreement.

If Successful, Your Organisation Will Be Requested To

- Be available for media and website purposes as requested by Border Trust and grant partners
- Attend the Big Give in May 2023 to accept your grant
- Promote and support Border Trust where possible & stay connected with our activities.

To be eligible, your organisation must

- Lie within the Albury Wodonga Region
- Be not-for-profit community-based organisation which functions for charitable purposes
- Registration with the Australian Charities and Not-for-Profit Commission (ACNC) is strongly preferred
- Have a registered ABN
- Organisations with, and without, Deductible Gift Recipient (DGR Item 1) status are invited to apply
- An auspicing body may be considered in exceptional circumstances (discuss with Border Trust prior to submitting your application)
- Meet any other specific eligibility requirements as noted.

AVAILABLE GRANTS 2023

The following pages outline the funds which are available through Border Trust's 2022 Community Grant Round, and are summarised as:

GRANT PROGRAM	FOCUS
Border Trust's Community Grants	Community wellbeing
Adroit Insurance & Risk's Named Sub Fund Grant	Disadvantaged youth or other important local community initiatives

Specific eligibility may apply to some allocations, and these are listed as follows:

Border Trust Community Grants

MISSION
The mission of Border Trust: the Community Foundation for the Albury Wodonga Region (Border Trust) is to promote and build a resourceful and sharing community by encouraging and enabling local philanthropy.

SPECIFIC GRANTING AIMS
Border Trust's granting program will fund projects:
- To promote leadership in the community
- To build the community's capacity to improve itself
- To support opportunities that multiply local benefits
- To promote social responsibility
- To encourage a giving culture
- To promote social justice
- To develop partnerships and build relationships.

2022 ALLOCATIONS
- **COMMUNITY GRANT PROGRAM**
  This allocation is this year focused on Community Wellbeing.

GRANT AMOUNT
Grants of between $500 and $5000 will be distributed this year.

SPECIFIC ELIGIBILITY
- Applicants with and without DGR Item 1 are encouraged to apply.
- Partnerships and a contribution to the project from the applicant organisation are strongly encouraged.

Adroit Insurance & Risk's Named Sub Fund Contribution

MISSION
The purpose of this fund is to provide Adroit with the means to build a sustainable base for the support of our local community, through the established processes provided by Border Trust.

GRANTING FOCUS
Generally, programs providing opportunities for disadvantaged youth will be the priority focus, however, other important local programs and initiatives will also be considered.

GRANT AMOUNT
Under normal circumstances, grants with an upper limit of $4,000 will be offered

SPECIFIC ELIGIBILITY
- DGR Item 1 required.

HOW YOUR APPLICATION WILL BE CONSIDERED

- Receipt of your application will be acknowledged via email within 7 days of closing date
- The Grant Committee will be made up of members of Border Trust, representatives from each Grant Partner and community representatives. They will meet to consider all applications and will provide advice to Border Trust's Board. Border Trust will make all decisions concerning grants
- In order to give organisations as much opportunity as possible to be successful, you may be contacted for further information prior to the relevant advisory committee meeting
- *Please note* that it is not considered appropriate to lobby members of Border Trust or the Grant Committees or Partners personally in relation to your application.

Border Trust will unfortunately not be in a position to fund every application it receives. It is important to state that an unsuccessful application does not reflect the value of the project, and that many very worthwhile projects may not receive funding. Border Trust will be pleased to discuss other options that may be available to you in this regard.

HOW WE WILL LET YOU KNOW THE OUTCOME

All applicants will be notified via email of the outcome of their application by no later than 13 May 2023.

IF YOUR APPLICATION IS SUCCESSFUL

- You will be required to enter into a Grant Agreement with Border Trust outlining the terms and conditions for use of the Grant
- You will be requested to attend "*The Big GIVE*" the Border Trust Annual Showcase & Grant Presentation Function, held in May.
- The Grant must be used within twelve months of the date of acceptance*.* An extension may be granted in exceptional circumstances
- Agreement Commencement Date: 1 June 2023
- Agreement End Date: 31 May 2024
- You will be requested to provide a short mid-term report on the progress of your project and accommodate a visit from a Border Trust representative during the course of the Grant Agreement
- You will be required to acquit your project in accordance with the Grant Agreement within two months of either project completion or agreement end date
- You will be requested to acknowledge the support of Border Trust and Grant Partners in all printed material and publicity
- You will be requested to be available for Border Trust media purposes
- You will be listed and showcased on the Border Trust website.

Online Application Content

To assist you in submitting your online application, the following is a summary of the questions you will be required to complete. We recommend preparing the content in a word document ready to cut and paste into the online application platform.

SECTION ONE – ORGANISTION DETAILS

Name of Organisation

Main Activity of Organisation

Location Address

Mail Address

Website

Head of Organisation (CEO or equivalent) Name / Title / Mobile / Email

Project Manager (if different to Head of Organisation) Name / Position / Mobile / Email

ABN

Evidence of: DGR (Deductible Gift Recipients) Item 1 Charitable Organisation Status   / ITEC (Income Tax Exempt) Status / ACNC Registration (Australian Charities & Not For Profit Commission)

Funding Amount Requested $

Audit / Auditor Details and/or Financial records

Committee (Office Bearers Only) Position Held / Name / Mobile / Email

Staff Responsible for Project - Name / Position / Mobile / Email

Organisation's location

Which region/s will beneficiaries of your project come from

 Referee/s - Organisation Name / Contact Person / Contact Details

 Funding Received - provide details of any other funding received for this project .

SECTION TWO – PROJECT DETAILS

PROJECT NAME

WHAT DOES YOUR ORGANISATION DO? An overview focusing on the activities and programs you deliver.

PROJECT DESCRIPTION - Summary of your project.

WHY DOES THIS WORK NEED TO BE DONE? The specific issue or need you want to address. How have you identified the issue / need?

WHO HAVE YOU CONSULTED WITH? Who, within the beneficiary community, have you consulted with to ensure this application is a community priority? It is recommended you provide letters of support as part of the application.

WHAT WILL YOU DO? Include specific activities that will take place, when they will occur and where they will take place.

WHO WILL BENEFIT?   The specific target population that will participate in and/or benefit from this project, including number of people, age, gender, region and other demographics.

TIME FRAME? When will the project commence? What is the anticipated time frame of the project?

EXPENDITURE - What specifically within the project will this grant be used for?

PROJECT BUDGET   (attach relevant documentation & template provided).

WHAT ARE THE EXPECTED OUTCOMES? Outcomes are the effects on participants/beneficiaries from their involvement in the project. What do you want to achieve with the project?

HOW WILL YOU MEASURE THE PROGRAM'S SUCCESS? Outline measures of success for the project

PROJECT SUSTAINABILITY - How will the project be sustained following the funding period?

EVALUATION & ACQUITTAL OF THE PROJECT – how will you evaluate the project?